

Northwest Arkansas Community College
(Social & Behavioral Sciences Division)

Discipline Code

LEGL

Course Number

2953

Course Title

Paralegal Internship

Catalog Description

Provides the student with an opportunity to gain practical work experience under the supervision of an attorney or experienced paralegal in day-to-day, on-site office work. The student must complete 40 hours of work at the internship site for every 1 hour of credit (80 hours for 2 credit hour class; 120 hours for 3 hour class; 160 hours for 4 hour class, etc.). The placement may be a private or public law office, corporate or government legal department, or other appropriate law-related setting. In addition to on-site work, the student will meet and/or email several times with the Internship Coordinator in a classroom setting or individually and complete any additional requirements which may vary upon the placement and number of credit hours. The Internship can be a Paid or Unpaid Placement. If the Internship is a Paid placement (i.e. – employment in the legal field), the participation in the Internship should not supersede or take away from any duties which the student is expected to do as part of the employment contract. If there are concerns about this, they shall be addressed between the coordinator and the supervisor before the placement.

Prerequisites

Paralegal Coordinator's consent

Credit Hours

3 credit hours

Contact hours

120 hours of on the job training

Load hours

3 load hours

Semesters Offered

Fall & Spring

ACTS Equivalent

N/A

Grade Mode

A-F

Learning Outcomes

Upon completion of this course, students should be able to:

- Develop hands-on experience in a law office or other appropriate law-related work environment.
- Recognize legal issues that an attorney or a paralegal might find in hypothetical situations and in real practice.
- Categorize the ethical issues into one (or more) of the rules of ethics.
- Use practical solutions to the ethical problem.
- Explain ethical limitations and potential problems of a paralegal in any setting.
- Research ethical problems and articulate the issues in a comprehensive manner.

General Education Outcomes Supported

- N/A

Standard Practices

Topics list

- N/A

Learning activities

- N/A

Assessments

- N/A

Grading guidelines

- N/A

